Official Prevue Documentation* of the "True Source" Naming Convention

In our current Prevue data system, we use the name of the program sources to do a number of functions. Among the functions: Production uses them to have the c.g. select which video to show. Operations uses them to send unique data to the c.g.s and production also uses them to select the call letters for the top part of the screen. (The Q table)

Because different people use them, it is appropriate that we have a convention so that when changes are made they affect the least number of people possible. This convention is as follows:

Source names are currently limited to 6 digits of the form :

XXXnnn if the source is a pay-per-view with lots of local sources and a single feed.

or

XXXFnn for all other sources

where:

 $\begin{aligned} XXX &= 3 \text{ letters unique from an other 3 letter combination.} \quad A\&E \text{, AMC , DIS etc.} \\ F &= \text{the feed . HBOE, HBOW, DISE, DISW etc.} \\ nnn &= 000 - 999. \text{ Local variation, with or without synopsis etc.} \\ nn &= 00 - 99. \text{ Local variation, with or without synopsis etc.} \end{aligned}$

This convention allows video production to access feeds individually (DISE* for instance) or together (DIS*). and also allows operations enough characters for local variation. When renaming sources, please follow the above convention and please do NOT mess with the first 3 letters unless there is unanimous approval by all.

* Warning: Do not casually discard. This is not a memo. It is not to be confused with the memos people who have nothing better to do write whose contents they want you to forget about in a week or so. This is official documentation. Place it with other hallowed documents so that weeks, months or even years later you or your replacement still have a place where you can turn in the event of complete memory failure, alienation and or lack of communication with other employees whom your decisions impact.